



MEETING MINUTES

November 24, 2015

7:30 PM

Approved

In Attendance: H. Harper, Chairman, B. Watts, Vice Chairman, D. Carlson, Member, W. Quinn, Member, L. Schack, Member (arrived at 7:50 PM), M. Brown, Authority Administrator, Michael Knouse, ARRO Consulting, Inc.

Call to Order

H. Harper called the meeting to order at 7:38 PM.

Approval of Minutes

D. Carlson suggested a few minor changes to the minutes for clarification purposes and moved to approve the minutes of the October 27, 2015 meeting as revised, B. Watts seconded. It was so moved.

Approval of Payments

Following several questions and a brief discussion, a motion was made by D. Carlson to approve the payments for November 2015 as submitted and to accept the Balance Sheet and Revenue and Expenses Reports in good faith as prepared by the Township Treasurer. B. Watts seconded. After a few brief questions and comments by the Board, it was so moved.

Authority Administration Reports

M. Brown noted that all treatment facilities were operating well and within their permit requirements. He noted the three reports and asked if there were any questions regarding the reports. Several brief questions followed that were answered. M. Brown provided an update of the Phase II Sewer Expansion Project and the WWTF completion. M. Brown presented Change Order Nos. 3 and 4 for General Construction on the Little Conestoga Pump Station and Force Main Project in the amounts of \$6,500 and \$4,082.50. B. Watts moved to approve the change order, L. Schack seconded. It was so moved. M. Brown presented Change Order No. 1 for Electrical Construction on the Little Conestoga Pump Station and Force Main Project in the amount of \$485.87. L. Schack moved to approve the change order, W. Quinn seconded. It was so moved.

M. Brown presented a draft letter for the Authority review regarding sewerage service to the property on Black Horse Road discussed at the October meeting. D. Carlson offered several suggestions to improve the draft which were approved by unanimous consensus of the Board. M. Brown was authorized to redraft and finalized the letter with the noted changes and offer it to Mr. Darling.

M. Brown then reviewed the status of the McKee/Fetters proposed development and the EDU value requested by the developer and noted the receipt of the bids for the fence and lagoon cleaning projects.

M. Brown reviewed a preliminary report evaluating the Eagleview WWTF owned and operated by Uwchlan Township. He noted that the Uwchlan Township Manager had approached Upper Uwchlan Township noting the facility was being considered for sale. M. Brown shared that the Township had authorized ARRO to do a very preliminary review of the potential for additional capacity in the facility that could assist in providing service to Upper Uwchlan residents. He noted the preliminary assessment was very favorable. M. Brown requested approval from the Authority to send a letter to the Township recommending further analysis of the WWTF to determine whether or not it was reasonable or feasible to be considered among the potential buyers. After a general discussion, D. Carlson moved, seconded by B. Watts to allow M. Brown to forward the recommendation letter.

D. Carlson then moved to accept the reports of the Authority Administrator as submitted. W. Quinn seconded the motion. It was so moved.

Draft 2016 Operating and Capital Budgets

M. Brown presented the draft 2016 budgets to the Authority for consideration. He noted changes from the previous year's budget and requested the Board review the documents and forward any questions to him. He stated he would be seeking approval of the budgets at the December meeting of the Authority.

Open Session

No residents were present for the open session.

Next Meeting Date: December 22, 2015 – 7:30 pm.

H. Harper noted the date and time of the next meeting of the Authority.

Adjournment

There being no further business to be brought before the Authority, D. Carlson moved, seconded by H. Harper to adjourn the meeting at 9:26 pm.

Respectfully submitted,

G. Matthew Brown, P.E., DEE
Authority Administrator